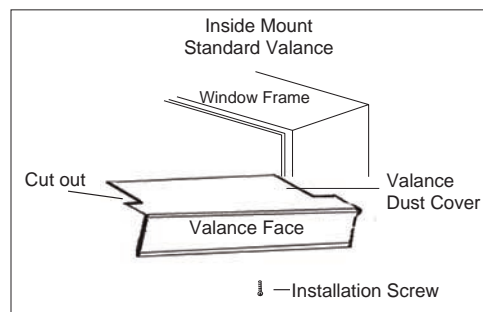


# Roller Shade Installation Instructions



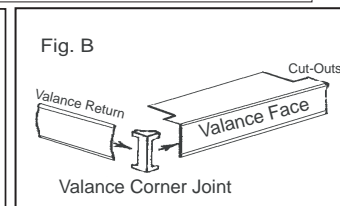
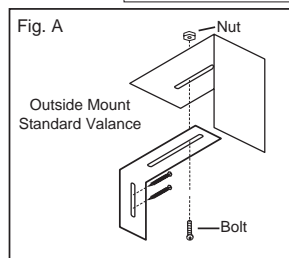
## Installing the Inside Mount Standard Valance (Skip this section if standard valance was not ordered)

1. Locate the valance for the shade being installed.
2. The Standard Valance is designed so that the face will extend beyond the window opening on each side. The dust cover is cut out on each end to allow the valance to protrude into the window opening at the desired depth. Rotate the valance as required so that the valance is square to the wall and install the valance with screws provided.



## Installing the Outside Mount Standard Valance (Skip this section if standard valance was not ordered)

1. Locate the valance for the shade being installed.
2. The valance dust cover has been pre-punched with slots for installation. Center the valance on the window opening and mark (with a pencil) the location of each slot.
3. These marks are where each wall bracket should be installed.
4. Once wall brackets are installed, assemble nut and bolt as shown in Fig. A



### Valance Returns

Insert valance return into the narrow slot of the corner joint. Trim return to desired length with heavy duty shears. Insert valance face into the wide slot of corner joint. See Fig. B

## Important Note: Roller shade brackets must be LEVEL for the shade to operate properly

**For Outside Mount:** Place a level on wall or molding at shade mounting height. Center the bubble and mark a spot to indicate location of top of bracket.

**For Inside Mount:** Place level in top of opening. Center the bubble and mark side frames at top of the level. Mark a spot to indicate location of the top of the bracket

## Spring Roller

### Bracket Placement:

To determine where to mount your brackets, simply hold your roller shade up to the window (shade should be completely rolled up) in the desired location. With a pencil, make a mark where each "tip" of the roller lines up with the wall. The slot and the holes in the brackets should be placed over your mark. Brackets must be **LEVEL** for the shade to operate properly.

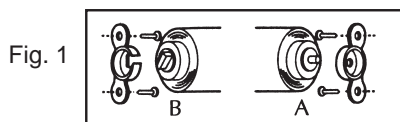
### Mount the Brackets:

**STANDARD ROLL - (Fabric calls from the back of the shade)**

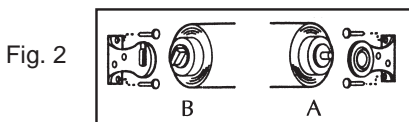
1. Mount brackets in desired location. The slotted bracket is mounted on the left side.

**REVERSE ROLL - (Fabric falls from the front of the shade)**

1. Mount brackets in desired location. The slotted bracket is mounted on the right side



Inside Mount



Outside Mount

### Install the Shade:

Place the round pin (A) in the bracket with the round hole and place the flat pin (B) into the slotted bracket. (See Fig. 1 for inside mount and Fig. 2 for outside mount.)

### Adjusting Tension on the Spring Roller:

1. If you desire more tension, pull the shade down half way and remove from brackets. (See Fig. 3)

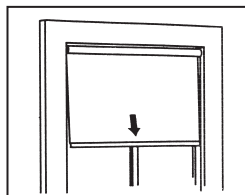


Fig. 3

2. Roll shade up by hand. (See Fig.4)

3. Replace the shade in the brackets

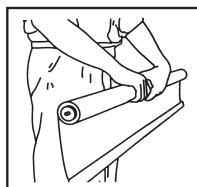


Fig. 4

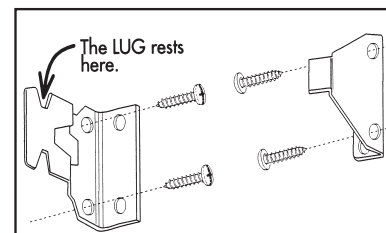
\* If you have too much tension, remove the shade while it is in the up position and unroll half way by hand and replace the shade in the brackets.

**NOTE:** Too much tension may damage the roller

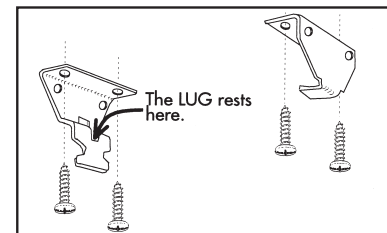
## Clutch Roller

### Mount the Brackets:

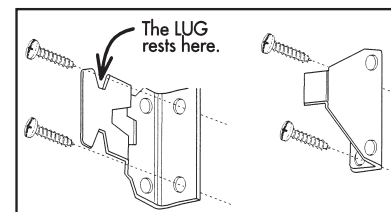
1. If the clutch is in the right end of the shade, attach the brackets to the window frame, window molding, wall, or ceiling as shown below. If the clutch is on the left end of the shade, reverse the brackets positions, left of right.



To The Inside Of The Window Frame



To The Ceiling Or to The Top Of The Window Frame



To The Wall Or To The Front Of The Window Molding

